



EAGLE BAY COMMUNITY HALL EMERGENCY PLAN

Purpose:

This Emergency Plan establishes guidelines for the Eagle Bay Community Hall's role in supporting the community during local emergencies. It aims to enhance community resilience by providing a temporary rest and information space while respecting the community's principle of self-sufficiency and ensuring compliance with emergency and evacuation protocols.

Scope:

This plan will apply in two emergency scenarios:

1. Local emergencies where no evacuation is mandated.
2. Emergencies requiring evacuation, during which the Hall may be designated for use by response teams or other official needs.

Principles:

- ☐ The Hall's role is secondary to individual and community self-sufficiency.
- ☐ The Hall will serve as a rest, relief, and information centre but will not operate as an overnight lodging facility.
- ☐ All emergency response actions will follow a clear chain of command (CSRD Emergency Operations Centre (EOC), Fire Chief, designated Board member, possibly NEP Coordinators) and will adhere to all municipal, provincial, and federal emergency regulations.

Role of the Hall:

- ☐ Rest and Information Centre: Provide temporary relief from extreme weather, fire, support during power outages, and serve as an information hub.
- ☐ Support for First Responders: In the event of a mandatory evacuation, the Hall may serve as a staging area for first responders and officials.
- ☐ Community Preparedness Education: Act as a venue for workshops to educate residents on personal emergency preparedness, including emergency kit assembly and the role of Shuswap Emergency Program & others

Guidelines for Use:

- ☐ Emergency Activation: The Hall's use will be activated based on specific emergency criteria (e.g., fire, flood, extreme weather) in consultation with local authorities.
- ☐ Duration of Services: Support services will be available for up to three days.
- ☐ Facility Limitations: The Hall will not serve as a group lodging or overnight facility. Pets, except for registered service animals, are restricted.
- ☐ Resource Provision: Residents are encouraged to bring their own essentials to supplement available Hall resources.

Board Review & Approval: This draft will be presented for review and approval by the Eagle Bay Community Association Board, with completion targeted for spring 2025.

**Responsibilities and Chain of Command:**

- ☐ Activation & Deactivation: The authority for activation lies with the CSRD EOC, Fire Chief or designated Board members, who will assess the situation possibly in coordination with NEP Coordinators.
- ☐ Volunteer Roles: Specific volunteer roles, including communication, logistics, and first aid, will be identified, with a list of trained community volunteers and periodic training.
- ☐ Community Coordination: Communication will be maintained with emergency services, supported by contact lists for local authorities and a system for assisting vulnerable community members.

Communication Plan:

- ☐ Emergency Alerts: Utilize channels such as the Alertable app, social media, and website.
- ☐ Information Sharing: Ensure residents have clear information on the Hall's role and available resources.
- ☐ Community Workshops: Host workshops on family emergency plans, emergency kits, and local emergency services roles.

Resource Management:

- ☐ Inventory: Maintain an emergency kit with basic supplies (flashlights, batteries, first aid, battery radios, water) for a three-day support period.
- ☐ Generator: Further upgrade, regular servicing and fuel storage considerations for the Hall's generator.
- ☐ Supplier Connections: Establish connections with local suppliers for emergency resources as needed.

Budget Considerations:

- ☐ Funds for maintenance of emergency supplies, generator upkeep, and community preparedness workshops.
- ☐ Potential external funding sources or donations for additional resources.
- ☐ Budget to completed emergency generator operation.

Next Steps:

- ☐ Finalize action items based on procedures, ensuring they are clear and achievable.
- ☐ Develop a list of community volunteers with defined roles and a training schedule.
- ☐ Begin planning for community preparedness workshops with input from ESS representatives and local responders.

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